



February 13, 2008

To all Drop Ship Vendors:

We have worked with Yellow freight to ensure our deliveries are unloaded by the driver and placed inside the first floor doorway or garage without an additional fee by the customer. With this, we have modified our Drop Ship Routing Guide for all **Yellow Freight Truck Deliveries only**. Effective immediately, every Bill of Lading will require the following labeling:

***“Inside Delivery required. All Charges are Pre-Paid.”***

Upon logging into VendorNet to print your orders, you will be required to accept these terms and review the revised Routing Guide before proceeding. Failure to accept or abide by these terms will result in a non-compliance charge back as per our Vendor Compliance manual.

If you have any questions or concerns, please do not hesitate to contact your appropriate Cinmar Planner.

We look forward to working with you.

Sincerely,

Monica Banks  
Cinmar Drop Ship Planner